

**COVER SHEET FOR AMENDMENT OF  
POST-TRAVEL SUBMISSION**

SECRETARY OF THE SENATE

Date/Time Stamp

OCT 10 AM 9:57

**Instructions:** Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

**SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: Jacqueline Thomas

Employing Office/Committee: Coons

Private Sponsor(s) (List all): Malaria No More

Travel Date(s): August 26-September 1, 2017

Description/Title of Attached Forms: Amended RE-2 Form; Final Itinerary

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission  
must be amended with the Office of Public Records in SH-232.

10/10/17  
(Date):

Jacqueline Thomas  
(Signature of Traveler)

# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

SECRETARY OF THE SENATE

17 SEP 21 PM 4:20

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original Employee Pre-Travel Authorization (Form RE-1), AND
- ☒ A copy of the Private Sponsor Travel Certification Form with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Malaria No More

Travel date(s): August 26, 2017 - September 1, 2017

Name of accompanying family member (if any): - None -

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input checked="" type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	International Flights: \$6060 Internal Flights: \$516 Taxi Van: \$42	Lusaka: Latitude 15 - \$190 Radisson Blu - \$190	Lusaka: \$40 Chipata: \$25 Mfuwe: \$50	Bottled Waters/Sodas/Sunscreen/Snacks: \$10 (total for entire trip)

Chipata Protea - \$95; Mfuwe: Mfuwe Lodge: \$115

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See post-trip itinerary, which includes this requested information.

9/21/17  
(Date)

Jacqueline Thomas  
(Printed name of traveler)

Jacqueline Thomas  
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/21/17  
(Date)

Chris Leow  
(Signature of Supervising Senator/Officer)

Malaria No More's Congressional Staff Delegation  
Zambia  
August 26-September 1, 2017

**Travellers**

United States Senate

- Samantha Helton - Legislative Assistant, Senator Roger Wicker (R-MS)  
[Samantha\\_Helton@wicker.senate.gov](mailto:Samantha_Helton@wicker.senate.gov)
- Elizabeth Henry – Legislative Aide, Senator Thad Cochran (R-MS)  
[Elizabeth\\_henry@cochran.senate.gov](mailto:Elizabeth_henry@cochran.senate.gov)
- Jacqueline Thomas- Legislative Assistant, Senator Chris Coons (D-DE)  
[Jacqueline\\_thomas@coons.senate.gov](mailto:Jacqueline_thomas@coons.senate.gov)
- Jessica McNiece – Health Policy Director, Senator Richard Durbin (D-IL)  
[Jessica\\_McNiece@durbin.senate.gov](mailto:Jessica_McNiece@durbin.senate.gov)
- Ms. Oumou Ly- Legislative Aide, Senator Charles Schumer (D-NY)  
[Oumou\\_Ly@schumer.senate.gov](mailto:Oumou_Ly@schumer.senate.gov)

Malaria No More

- Heidi Ross, Director of Policy and Advocacy  
[heidi.ross@malarianomore.org](mailto:heidi.ross@malarianomore.org)  
Cell: 202-577-2399
- Johanna Simon, Senior Advisor to the Policy and Advocacy team  
[johanna.simon@malarianomore.org](mailto:johanna.simon@malarianomore.org)  
Cell: 917-584-1388

Malaria No More's Congressional Staff Delegation  
Zambia  
August 26-September 1, 2017

Friday, August 25		
9:00pm	Oumou Ly to depart SFO on United flight 697	
Saturday, August 26		
5:10am	Oumou Ly arrives in Washington Dulles	
9:00am	Check in at Washington Dulles	
11:00am	All Staff depart Washington Dulles, Ethiopian Airlines, Flight 501 for Addis Ababa	Note: Please prepare for the trip by reviewing the extensive briefing packet on the plane that will be provided to you by MNM
Sunday, August 27		
7:15am	Arrive in Addis Ababa	
9:25am	Depart Addis Ababa, Ethiopian Airlines Flight 873	
12:25pm	Arrive Harare, Zimbabwe	
1:40pm	Depart Harare, Ethiopian Airlines Flight 873 to Lusaka	
2:30pm	Arrive Lusaka, Zambia	Visas will be obtained upon arrival  <i>Vehicle from Latitude 15 will pick us up and transport us to hotel</i>
4:30pm	Check into hotel	Latitude 15, Lusaka <a href="http://15.thelatitudehotels.com">http://15.thelatitudehotels.com</a>
5:00pm	Executive time	
7:00pm – 9pm	Dinner @ Latitude 15	Welcome dinner to go over the trip itinerary and goals for the week. This includes a deep dive into PMI Zambia brief on country program and overall USG funding as well as the Economist Country profile on economic and

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		development issues. Dinner will be casual attire.
9pm		Latitude 15, Lusaka <a href="http://15.thelatitudehotels.com">http://15.thelatitudehotels.com</a>
<b>Monday, August 28</b>		
7:00am – 8:00am	Breakfast briefing at hotel with USAID Mission Director Patrick Diskin and CDC Country Director Sundeep Gupta  <i>Will need to check out of hotel</i>	
8:00am	Depart for Ministry of Health (MOH)	<i>Transportation for the day has been secured by the Embassy</i>
8:30am – 9:30am	Meet with Ministry of Health and Permanent Secretary (PS)  <i>High level discussion of Zambia's commitment to malaria elimination and broader health goals.</i>	
9:30am	Depart for National Malaria Elimination Center (NMEC)	
10:00am – 11:00am	Meet with Dr. Elizabeth Chizema, Director of the National Malaria Elimination Center (NMEC)  <i>Discussion with the NMEC on the new elimination strategy, successes in malaria control, and reduced child mortality, and upcoming challenges.</i>	
11:00am – 12:00pm	Tour laboratory and insectary  <i>Meet with NMEC staff to discuss specific elimination efforts and updates in Zambia.</i>	POC: Dr. Carrie Nielsen, PMI Resident Advisor Phone: +260 969 341 030
12:00pm – 1:00pm	Lunch on the go	

Malaria No More's Congressional Staff Delegation  
Zambia  
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1:00pm – 2:00pm	Visit Kamato Mission Hospital  <i>View newly built maternity annex and observe Saving Mothers Giving Life activities</i>	POC: Dawson Ngoma (TBC)
2:00pm – 2:30pm	Grab lunch to take on the road	
2:30pm – 3:30pm	Travel to Mfuwe Airport	
5:40pm	Depart Mfuwe, Proflight Zambia flight 809	
6:50pm	Arrive Lusaka, Zambia	
7:30pm	Check into hotel and change	Radisson Blu, Lusaka  <a href="https://www.radissonblu.com/en/hotel-lusaka">https://www.radissonblu.com/en/hotel-lusaka</a>
7:45pm-10:00pm	Dinner with DCM Christopher Krafft at Horseshoe Restaurant  <i>Includes Country Team briefing</i>	Discussion of the health, development, and economic challenges in country.
10pm		Radisson Blu, Lusaka  <a href="https://www.radissonblu.com/en/hotel-lusaka">https://www.radissonblu.com/en/hotel-lusaka</a>
<b>Thursday, August 31</b>		
8:00am	Breakfast @ Radisson Blu  <i>NOTE: We are checking out, please bring bags down with you to breakfast.</i>  <i>Suggested attire is business casual</i>	<i>Breakfast briefing about the upcoming days events and overall trip debrief with staff.</i>
8:45am	Depart for MSL	
9:30am – 10:30am	Tour Medical Supplies Logistics warehouse and discuss supply chain  <i>Visit the main national-level medical supply warehouse to observe medical</i>	POC: Mr. Rabson Zyambo, Senior Supply Chain Advisor, USAID Email: <a href="mailto:rzyambo@usaid.gov">rzyambo@usaid.gov</a> Phone: +260 969 341 063

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Zambia  
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	<i>commodity storage, inventory, and distribution.</i>	
10:30am	Depart for Airport	Recommended to check in online night before
1:25pm	All staff except Elizabeth Henry depart Lusaka, Ethiopian flight 863 to Harare	
2:15pm	Arrive in Harare	
3:15pm	Depart Harare on Ethiopian flight 863 to Addis Ababa	
8:05pm	Arrive in Addis Ababa	
10:45pm	Depart Addis Ababa, Ethiopian flight 500 to Dublin	
11:55pm	Jaqueline Thomas to depart Addis Ababa, Ethiopian flight 712 to Rome	
<b>Friday, September 1</b>		
4:55am	Jacqueline Thomas arrives in Rome	
5:00am	Staff arrive in Dublin	
5:45am	Depart Dublin, Ethiopian flight 500 to Washington Dulles	
8:40am	Arrive at Washington Dulles Airport	
12:20 pm	Samantha Helton departs Washington on Delta flight 1160 to ATL	
2:08pm	Samantha Helton arrives in ATL	
2:28pm	Samantha Helton departs ATL for Jackson on Delta flight 667	
3:15pm	Samantha Helton arrives in Jackson	
3:30pm	Elizabeth Henry departs Lusaka on Ethiopian flight 873	
8:30pm	Elizabeth Henry arrive in Addis Ababa	
10:40pm	Elizabeth Henry departs Addis Ababa on Ethiopian flight 500 to Dublin	
<b>Saturday, September 2</b>		
5:00am	Elizabeth Henry arrives in Dublin	
5:45am	Elizabeth Henry departs Dublin on Ethiopian flight 500 to Washington	